

<b>FORM 3A</b>		<b>HKTDC Hong Kong Book Fair 2021</b> <b>香港貿發局香港書展2021</b> <b>14-20/7/2021</b>		<b>Return to :</b> Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong  Attn : Ms. Winnie Ma Email : <a href="mailto:hkbf.es@hktdc.org">hkbf.es@hktdc.org</a> Fax : (852) 3521-0450				
<b>Deadline</b> <b>2 Jun 2021</b> <b>(extended to</b> <b>16 Jun 2021)</b>		<b>Additional Furniture Facilities /</b> <b>Modification of Standard Facilities</b> (Not Applicable for Custom-built Participation Exhibitors)						
No.	Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)			Unit Rate (7 DAYS HIRE)		Qty	Total Amount	
				HKD	USD		HKD	USD
<b>Additional Facilities</b>								
1#	FA007	Wooden Display Shelf, Flat (1mL X 0.3mD), max loading 3kg per metre	185	25				
2#	FA008	Wooden Display Shelf, Slope (1mL X 0.3mD), max loading 3kg per metre	185	25				
3#	FA009	Wooden Display Shelf with Structure Pole Mounted - Flat (1mL X 0.5mD), max loading 10kg per metre	300	40				
4#	FA010	Glass Display Shelf, Flat (1mL X 0.3mD), max loading 2kg per metre	265	35				
5#	FA011	Glass Display Shelf with Structure Pole Mounted - Flat (1mL x 0.5mD), max loading 5kg per metre	410	55				
6#	FA012	Wooden Display Shelf change to Glass Display Shelf per metre	80	11				
7#	FA013	Cabinet with Sliding Doors (1mL X 0.5mW X 0.75mH)	490	65				
8#	FA020	Pegboard with 30 Hooks (1mL X 2.5mH)	535	71				
9#	FA021	Pegboard with 30 Hooks (1mL X 1.75mH)	535	71				
10#	FA022	Pegboard with 30 Hooks (0.5mL x 2.5mH)	310	41				
11#	FA022A	Pegboard with 30 Hooks (0.5mL x 1.75mH)	310	41				
12#	FA023	Additional Pegboard Hook (5 inches)	5	1				
13#	FA026	Square Meeting Table (0.7mL X 0.7mD X 0.75mH)	315	42				
14#	FA027	Rectangular Table (1mL X 0.5mD X 0.75m)	315	42				
15#	FA047	Black Round Table (0.7m x 0.725mH)	450	60				
16#	FA029	Black Leather Chair	95	13				
17#	FA030	Black Bar Stool (Adjustable Height)	200	27				
18#	FA031	White Folding Door (1mL X 2mH)	610	81				
19#	FA032	Wooden Swinging Door (1mL X 2mH)	700	93				
20#	FA033	Smoked Glass Swing Door (1mL x 2mH)	1200	160				
21#	FA034	Partition Panel (0.5mL X 2.5mH)	220	29				
22#	FA035	Partition Panel (1mL X 2.5mH)	330	44				
23#	FA036	Transparent Acrylic Partition Panel (0.5mL X 2.5mH)	360	48				
24#	FA037	Transparent Acrylic Partition Panel (1mL X 2.5mH)	460	61				
25#	FA038	Smoked Acrylic Partition Panel (0.5mL X 2.5mH)	480	64				
26#	FA039	Smoked Acrylic Partition Panel (1mL X 2.5mH)	580	77				
27#	FA040	Ceiling Beam per meter (1mL X 70mmH)	67	9				
28#	FA041	Ceiling Beam per meter (1mLx175mmH)	110	15				
29#	FA044	Pentagonal Display Platform (0.75mH)	740	99				
<b>Modification of Package Facilities</b> (Free of charge for relocation / deletion of facilities if order placed on or before 2 Jun 2021 [extended to 16 Jun 2021])								
30#	FA003	Relocate Cabinet/ Shelf / Platform (on-site charge HKD100 per unit/metre) Relocate Tall Showcase (on-site charge HKD500 per metre)						
31		Other modification (subject to prior confirmation on unit price)						
<b>20% surcharge for late order received after 2 Jun 2021 (extended to 16 Jun 2021)</b> <b>30% surcharge for late order received after 30 Jun 2021</b>								
#*Please read the Conditions of Order clearly before you sign this Form ●You may refer to the colour photos of booth facilities ●NO Exchange and NO Refund for standard booth facilities						<b>TOTAL</b>		
						<b>AMOUNT</b>		
<b>Application will only be proceeded with installation layout plan and full payment.</b>								
<b>Authorization from Exhibitor</b>								
Company Name: _____ Booth No.: _____								
Tel: _____ Fax: _____ Email: _____ Date: _____								
Contact Person: _____ Position: _____ Signature: _____								
<b>Payment Method (Please see condition 6. No separate invoice will be issued)</b>								
<input type="checkbox"/> By Cheque (Payable to Hong Kong Trade Development Council) Cheque No.: _____ Amount : HKD / USD _____ Date : _____								
<input type="checkbox"/> By Credit Card (Hong Kong Dollar only) <input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD Name of Card Holder: _____ Card No: _____ Expiry Date: _____ Amount: HKD _____ Signature: _____								

## Contact Information

	<b>In-charge</b>	<b>負責人</b>	<b>Telephone / 電話</b>	<b>E-mail / 電郵</b>
Hall 1AA – 1BA	Mr. Patrick Fung	馮嘉駿先生	(852) 2240-5473	patrick.kc.fung@hktdc.org
Hall 1BB – 1CB	Ms. Winnie Ma	馬翠雯小姐	(852) 2240-5478	winnie.cm.ma@hktdc.org
Hall 1CC – 1DC	Mr. Angus Ng	吳偉康先生	(852) 2240-5492	angus.wh.ng@hktdc.org
Hall 1DD – 1ED	Ms. Christy Pok	濮雅琴小姐	(852) 2240-5476	christy.nk.pok@hktdc.org
Hall 3BA – CB	Ms. Sandy Law	羅偉瓊小姐	(852) 2240-5497	sandy.wk.law@hktdc.org
Hall 3CC – DC	Ms. Cherie Chen	陳旖小姐	(852) 2240-5465	cherie.y.chen@hktdc.org
Hall 3DD – EE	Ms. Jessica Fong	方家珮小姐	(852) 2240-5416	jessica.kp.fong@hktdc.org
Hall 3CON, 5D (Snacks Fair)	Ms. Emmy Chan	陳竺筠小姐	(852) 2240-5496	emmy.ck.chan@hktdc.org
Hall 3F	Ms. Kristy Wong	黃靜詩小姐	(852) 2240-5475	kristy.cs.wong@hktdc.org
Hall 3G	Ms. Kendy Law	羅佩宜小姐	(852) 2240-5477	kendy.py.law@hktdc.org

表格3A		<b>HKTDC Hong Kong Book Fair 2021</b> 香港貿發局香港書展2021 <b>14-20/7/2021</b>		請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號  聯絡: 馬翠雯小姐 電郵: <a href="mailto:hkbf.es@hktdc.org">hkbf.es@hktdc.org</a> 傳真: (852) 3521-0450					
截止日期 2021年6月2日 (截止日期延長至 2021年6月16日)		租用額外傢具設施/ 改動標準設施申請表 (不適用於特裝參展商)							
No.	申請項目 香港參展商以港幣付款, 海外參展商以美元付款			單價 (供七天使用)		數量	總金額		
				HKD	USD		HKD	USD	
<b>租用額外傢具設施</b>									
1#	FA007	平放木層板 (1米長 x 0.3米深) (最大承重3公斤/每米計算)		185	25				
2#	FA008	斜放木層板 (1米長 x 0.3米深) (最大承重3公斤/每米計算)		185	25				
3#	FA009	平放式木層架(1米長x0.5米深) (最大承重10公斤/每米計算)		300	40				
4#	FA010	平放玻璃層板 (1米長 x 0.3米深) (最大承重2公斤/每米計算)		265	35				
5#	FA011	平放式玻璃層架(1米長x0.5米深) (最大承重5公斤/每米計算)		410	55				
6#	FA012	木層板轉換為玻璃層板(每米)		80	11				
7#	FA013	儲物櫃 (1米長 X 0.5米闊 X 0.75米高)		490	65				
8#	FA020	有孔陳列板連30個掛鉤(1米闊X2.5米高)		535	71				
9#	FA021	有孔陳列板連30個掛鉤(1米闊X1.75米高)		535	71				
10#	FA022	有孔陳列板連30個掛鉤(0.5米闊X2.5米高)		310	41				
11#	FA022A	有孔陳列板連30個掛鉤(0.5米闊X1.75米高)		310	41				
12#	FA023	額外有孔陳列板掛鉤(5吋)		5	1				
13#	FA026	會議桌(正方檯) (0.7米長 X 0.7米闊 X 0.75米高)		315	42				
14#	FA027	諮詢檯(長方檯) (1米長 X 0.5米闊 X 0.75米高)		315	42				
15#	FA047	圓桌(黑色)		450	60				
16#	FA029	黑色皮椅		95	13				
17#	FA030	黑色吧椅 (可調較高度)		200	27				
18#	FA031	膠摺門 (1米闊X2米高)		610	81				
19#	FA032	木掩門 (1米闊X2米高)		700	93				
20#	FA033	玻璃門 (1米闊X2米高)		1200	160				
21#	FA034	圍板(0.5米闊X2.5米高)		220	29				
22#	FA035	圍板(1米闊X2.5米高)		330	44				
23#	FA036	透明膠片(0.5米闊x2.5米高)		360	48				
24#	FA037	透明膠片(1米闊x2.5米高)		460	61				
25#	FA038	磨砂膠片(0.5米闊x2.5米高)		480	64				
26#	FA039	磨砂膠片(1米闊x2.5米高)		580	77				
27#	FA040	天花橫樑(每米)(1米長X70毫米高)		67	9				
28#	FA041	天花橫樑(每米)(1米長X175毫米高)		110	15				
29#	FA044	五角形展示台(0.75米高)		740	99				
<b>改動原有標準設施申請 (於2021年6月2日[截止日期延長至2021年6月16日]或之前申請改動/拆除設施, 費用全免)</b>									
30#	FA003	改動地櫃/ 層板 / 五方形平台位置 (現場改動費用為每項/每米港幣100元) 改動高身陳列飾櫃 (現場改動費用為每米港幣500元)							
31		其他設備(租金另議)							
<b>於2021年6月2日(截止日期延長至2021年6月16日)後交回須加百分之二十之附加費 於2021年6月30日後交回須加百分之三十之附加費</b>									
# *請參閱一般守則●請參閱書內之攤位設施圖片 ● 標準攤位內設施不設更換或退款							總金額		
<b>申請必須連同規劃圖及全數款項方為有效</b>									
<b>申請參展商</b>									
公司名稱: _____ 展台編號: _____									
聯絡人: _____ 職位: _____ 電子郵件號: _____									
電話: _____ 傳真: _____ 簽署: _____ 日期: _____									
<b>付款方法 (請參閱說明六, 本局不會另開發票)</b>									
<input type="checkbox"/> 支票 (抬頭『香港貿易發展局』)									
支票號碼: _____ 所付款項: HKD / USD _____ 日期: _____									
<input type="checkbox"/> 信用卡 (只限港幣) <input type="checkbox"/> VISA <input type="checkbox"/> Master Card									
卡主名稱: _____ 信用卡號: _____									
有效日期: _____ 所付款項: HKD _____ 簽署: _____									

## 聯絡資料

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