

| FORM 5.1 | | HKTDC Hong Kong Book Fair 2021 香港貿發局香港書展2021 14-20/7/2021 | | Return to : Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong | | | | |
|---|---|--|--|---|-----|-----|--------------|-----|
| Deadline 2 Jun 2021 (extended to 16 Jun 2021) | | AV, Plant & Communications Facilities (Not Applicable for Custom-built participation Exhibitors) | | Attn : Ms. Winnie Ma Email : hkbf.es@hktdc.org Fax : (852) 3521-0450 | | | | |
| No. | Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor) | | | Unit Rate (7 DAYS HIRE) | | Qty | Total Amount | |
| | | | | HKD | USD | | HKD | USD |
| Audio Visual Facilities | | | | | | | | |
| 1# | AU013* | Fax Machine with 500pcs. of A4 Size Paper (Fax Transmission Line and Power Supply Excluded) | | 1365 | 182 | | | |
| 2# | AU005* | 32" LCD / Plasma (Power Supply Excluded) | | 2200 | 293 | | | |
| 3# | AU006* | 42" LCD / Plasma (Power Supply Excluded) | | 3600 | 480 | | | |
| 4# | AU016* | 50" LCD / Plasma (Power Supply Excluded) | | 4500 | 600 | | | |
| 5# | AU008* | DVD Player (Power Supply Excluded) | | 600 | 80 | | | |
| 6# | AU011* | Plasma Stand (Plasma Excluded) | | 800 | 107 | | | |
| 7# | AU001 | Other AV Facilities (Quote On Request) | | - | | | | |
| Plant | | | | | | | | |
| 8# | PL001A | Potted Plant - Chrysalidocarpus (approx. 1mH) | | 300 | 40 | | | |
| 9# | PL001B | Potted Plant - Schefflera (Gold Capella) (approx.. 1mH) | | 310 | 41 | | | |
| 10# | PL001C | Potted Plant - Boston Fern (approx. 0.3mH) | | 250 | 33 | | | |
| 11# | PL001D | Potted Plant - Codiaeum Tree (approx. 0.6mH) | | 300 | 40 | | | |
| 12# | PL002 | Fresh Flower Arrangement (approx. 0.3mH) | | 510 | 68 | | | |
| 13# | PL005 | Other Plants (Quote On Request) | | - | | | | |
| Communications Facilities | | | | | | | | |
| 14# | CEC001+ | Telephone Line with Handset for Local Calls (non-Direct Line) (A charge of HKD600 per set for lost and/or damaged of telephone set) | | 1155 | 154 | | | |
| 15# | CEC002+ | Telephone Line with Handset for Local & IDD Calls (A charge of HKD600 per set for lost and/or damaged of telephone set) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK) | | 1440 | 192 | | | |
| 16# | CEC003* | Fax Transmission Line for Local Fax Only (non-Direct Line) (Power Socket & Fax Machine Excluded) | | 1155 | 154 | | | |
| 17# | CEC004+* | Fax Transmission Line for Local & IDD Fax (Power Socket & Fax Machine Excluded) (HKD2500 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK) | | 1440 | 192 | | | |
| 18# | CEC005* | Credit Authorization and EPS line (Card Machine, Bank Account , EPS Account & Power Supply Excluded) | | 1440 | 192 | | | |
| <p><i>For item 1-7 & 14-18, exhibitors have to give the location plan of the additional communications facilities above.</i> <i>Any change in the location on-site would require an on-site relocation charge 50% of the rental rate.</i></p> <p style="text-align: center;">20% surcharge for late order received after 2 Jun 2021 (extended to 16 Jun 2021) 30% surcharge for late order received after 30 Jun 2021</p> | | | | | | | | |
| <p>**#Please read the Conditions of Order clearly before you sign this Form ●You may refer to the colour photos of booth facilities ● NO Exchange and NO Refund for standard booth facilities</p> | | | | TOTAL AMOUNT | | | | |
| Application will only be proceeded with installation layout plan and full payment. | | | | | | | | |
| Authorization from Exhibitor | | | | | | | | |
| Company Name: _____ Booth No.: _____ | | | | | | | | |
| Tel: _____ Fax: _____ Email: _____ Date: _____ | | | | | | | | |
| Contact Person: _____ Position: _____ Signature: _____ | | | | | | | | |
| Payment Method (Please see condition 6. No separate invoice will be issued) | | | | | | | | |
| <input type="checkbox"/> By Cheque (Payable to Hong Kong Trade Development Council) | | | | | | | | |
| Cheque No.: _____ Amount : HKD / USD _____ Date : _____ | | | | | | | | |
| <input type="checkbox"/> By Credit Card (Hong Kong Dollar only) <input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD | | | | | | | | |
| Name of Card Holder: _____ Card No: _____ | | | | | | | | |
| Expiry Date: _____ Amount: HKD _____ Signature: _____ | | | | | | | | |

Contact Information

| | In-charge | 負責人 | Telephone / 電話 | E-mail / 電郵 |
|--------------------------------|------------------|------------|-----------------------|---------------------------|
| Hall 1AA – 1BA | Mr. Patrick Fung | 馮嘉駿先生 | (852) 2240-5473 | patrick.kc.fung@hktdc.org |
| Hall 1BB – 1CB | Ms. Winnie Ma | 馬翠雯小姐 | (852) 2240-5478 | winnie.cm.ma@hktdc.org |
| Hall 1CC – 1DC | Mr. Angus Ng | 吳偉康先生 | (852) 2240-5492 | angus.wh.ng@hktdc.org |
| Hall 1DD – 1ED | Ms. Christy Pok | 濮雅琴小姐 | (852) 2240-5476 | christy.nk.pok@hktdc.org |
| Hall 3BA – CB | Ms. Sandy Law | 羅偉瓊小姐 | (852) 2240-5497 | sandy.wk.law@hktdc.org |
| Hall 3CC – DC | Ms. Cherie Chen | 陳旖小姐 | (852) 2240-5465 | cherie.y.chen@hktdc.org |
| Hall 3DD – EE | Ms. Jessica Fong | 方家珮小姐 | (852) 2240-5416 | jessica.kp.fong@hktdc.org |
| Hall 3CON, 5D (Snacks Fair) | Ms. Emmy Chan | 陳竺筠小姐 | (852) 2240-5496 | emmy.ck.chan@hktdc.org |
| Hall 3F | Ms. Kristy Wong | 黃靜詩小姐 | (852) 2240-5475 | kristy.cs.wong@hktdc.org |
| Hall 3G | Ms. Kendy Law | 羅佩宜小姐 | (852) 2240-5477 | kendy.py.law@hktdc.org |

| 表格五·一 | | HKTDC Hong Kong Book Fair 2021 香港貿發局香港書展2021 14-20/7/2021 | | 請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號 聯絡: 馬翠雯小姐 電郵: hkbf.es@hktdc.org 傳真: (852) 3521-0450 | | | | |
|--|--------------------------------|---|-----------------------|---|-----|---------------------------------------|-----|-----|
| 截止日期 2021年6月2日 (截止日期延長至 2021年6月16日) | | 租用影視, 盆栽及通訊設施申請表 (不適用於特裝參展商) | | | | | | |
| No. | 申請項目 香港參展商以港幣付款, 海外參展商以美元付款 | | | 單價 (供七天使用) | | 數量 | 總金額 | |
| | | | | HKD | USD | | HKD | USD |
| 租用影視器材 | | | | | | | | |
| 1# | AU013* | 圖文傳真機連500張A4影印紙 (不包括電源插座及傳真線) | | 1365 | 182 | | | |
| 2# | AU005* | 32"液晶 / 等離子顯示屏 (不包括電源插座) | | 2200 | 293 | | | |
| 3# | AU006* | 42"液晶 / 等離子顯示屏 (不包括電源插座) | | 3600 | 480 | | | |
| 4# | AU016* | 50"液晶 / 等離子顯示屏 (不包括電源插座) | | 4500 | 600 | | | |
| 5# | AU008* | DVD 播放機 (不包括電源插座) | | 600 | 80 | | | |
| 6# | AU011 | 等離子顯示屏托架 (不包括顯示屏) | | 800 | 107 | | | |
| 7# | AU001 | 其它視聽設施 (請聯系報價) | | - | | | | |
| 租用盆栽 | | | | | | | | |
| 8# | PL001A | 盆栽 - 散尾葵 (約1米高) | | 300 | 40 | | | |
| 9# | PL001B | 盆栽 - 傘樹 (約1米高) | | 310 | 41 | | | |
| 10# | PL001C | 盆栽 - 波士頓芒 (約0.3米高) | | 250 | 33 | | | |
| 11# | PL001D | 盆栽 - 灑金 (約0.6米高) | | 300 | 40 | | | |
| 12# | PL002 | 鮮花擺設 (約0.3米高) | | 510 | 68 | | | |
| 13# | PL005 | 其它植物 (請聯系報價) | | - | | | | |
| 租用通訊設施 | | | | | | | | |
| 14# | CEC001+ | 只供香港本地通話用的電話線及電話機 (非直撥線) (如電話機遺失/或損壞, 每部收取港幣600元正) | | 1155 | 154 | | | |
| 15# | CEC002+ | 兼備國際直通電話服務的電話線及電話機 (如電話機遺失/或損壞, 每部收取港幣 600 元正) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收) | | 1440 | 192 | | | |
| 16# | CEC003* | 本港用圖文傳真線 (非直撥線) (不包括電源插座及傳真機) | | 1155 | 154 | | | |
| 17# | CEC004+* | 國際直通圖文傳真線 (不包括電源插座及傳真機) (需繳交HKD2500按金予“香港會議展覽中心”寄香港博覽道1號 財務部收) | | 1440 | 192 | | | |
| 18# | CEC005* | 信用咭專線及易辦事訊號線 (不包括信用咭及易辦事終端機、戶口及電源插座) | | 1440 | 192 | | | |
| 項目1-7及14-18參展商須遞交有關上述額外通訊設施之位置圖。所有現場位置更改須繳付有關設施租賃費之50%作為現場更改費用。 | | | | | | | | |
| 於2021年6月2日(截止日期延長至2021年6月16日)後交回須加百分之二十之附加費 於2021年6月30日後交回須加百分之三十之附加費 | | | | | | | | |
| +*# 請參閱一般守則 ●請參閱附頁之攤位設施圖片 ●標準攤位內設施不設更換或退款 | | | | 總金額 | | | | |
| 申請必須連同規劃圖及全數款項方為有效 | | | | | | | | |
| 申請參展商 | | | | | | | | |
| 公司名稱: _____ | | | 展台編號: _____ | | | | | |
| 聯絡人: _____ | | | 職位: _____ | | | 電子郵件號: _____ | | |
| 電話: _____ | | | 傳真: _____ | | | 簽署: _____ 日期: _____ | | |
| 付款方法 (請參閱說明六, 本局不會另開發票) | | | | | | | | |
| <input type="checkbox"/> 支票 (抬頭『香港貿易發展局』) | | | | | | | | |
| 支票號碼: _____ | | | 所付款項: HKD / USD _____ | | | 日期: _____ | | |
| <input type="checkbox"/> 信用卡 (只限港幣) <input type="checkbox"/> VISA <input type="checkbox"/> Master Card | | | | | | | | |
| 卡主名稱: _____ | | | 信用卡號: _____ | | | 有效日期: _____ 所付款項: HKD _____ 簽署: _____ | | |

聯絡資料

| | In-charge | 負責人 | Telephone / 電話 | E-mail / 電郵 |
|--------------------------------|------------------|------------|-----------------------|---------------------------|
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